

# 2026 CAIB NEW EDITION 1.0 REGISTRATION POLICY

## 2026 IMPORTANT DATES

### CAIB NEW EDITION 1.0 (Weekly Webinars and Self-Study) SEMESTERS

SEMESTER	SEMESTER DATES	REGISTRATION DEADLINE	LATE REGISTRATION (+\$50 FEE)	EXAM DATE
Winter	Jan. 26 – April 13	January 19	January 30	April 15
Scheduled (Resit) Exam				September 16
Summer	May 11 – July 30	May 4	May 15	August 5
Fall	Sept. 14 – Nov. 30	September 7	September 18	December 2

## IMPORTANT NOTICE:

**CAIB New Edition 1.0** is now available. The **CAIB Previous Edition** will move to Self-Study only in 2026 and be **fully retired in 2027**.

If you're taking CAIB 2 and 3, **both must be completed in the same edition**. Mixing editions isn't allowed. For example, if you complete CAIB 2 in the Previous Edition but don't finish CAIB 3 before the phase-out, you'll need to restart CAIB 2 in the New Edition and pay the full course fee again (and vice versa).

**This rule does not apply to CAIB 1 or 4** — you can take those in either edition.

To avoid extra costs or delays, plan your studies accordingly. If you have questions, we're here to help.

## REGISTRATION & RIBO ACCREDITATION POLICY

- Your registration will be processed upon receipt of full payment. Course payment must be payable to IBAO. We accept MasterCard and VISA (Not VISA Debit!).
- Please note that courses are filled on a first come, first serve basis.
- IBAO Members are Brokerages (businesses) and their staff list in IBAO's database. IBAO does not have membership status for individuals.
- Immersion and Weekly Webinar course attendees **MUST have their cameras on and be in attendance for the full class of every class** of the course in order to receive RIBO Accreditation. No Exceptions.

## COURSE & TEXTBOOK CANCELLATION AND REFUND POLICY

If the registrant is unable to attend the course, the registrant must submit a written notice to the IBAO to be eligible for a refund. These conditions apply.

1. **Textbooks once shipped are not refundable or returnable.**
2. **Admin Fee is: \$75**
3. Textbooks shipped to an incorrect address provided by the learner or loss due to no fault of the IBAO, will be charged the Admin Fee. If necessary also the full cost of a replacement textbook.
4. IBAO **does not have** any supply of hardcopy materials onsite. Shipping is through FedEx.
5. If a cancellation notice to a course is provided more than **15 days before the course start date**, the learner is entitled a refund of the course fee (minus the Textbook fee once shipped).

6. If notice is provided in **15 days or less to course start date**, the Admin Fee plus Textbook Fee will be deducted from the total refund.
7. **No refunds once course has begun.**

#### **HEALTH & SAFETY PRECAUTIONS: In-Person Attendance to courses:**

**Do not come to the classroom if you are feeling unwell.** Contact IBAO for options.

#### **EXAM POLICY**

- CAIB Exams are only eligible to learners who enrolled in a CAIB course through the IBAO.  
No Exceptions.
- CAIB Online Exams will be proctored by the virtual proctoring service ProctorU. As such, a **\$55 Virtual Proctor Fee** will be added into the cost of the course.
- Examinees will receive exam details emailed from IBAO three (3) weeks BEFORE the exam date.
- This email will include steps of **How To Book Own Virtual Proctor**, via the ProctorU service.

#### **EXAM TRANSFER POLICY**

The Registrant must email IBAO the request to transfer their exam date. Requests will be reviewed by IBAO on a case-by-case basis and subject to **Admin Fee**. (See above) \*See Registration Form for Resit Fees.

**\*NEW** Only two exam transfers are allowed. If you wish to take the exam again, the full exam fee will apply.

#### **EXAM RESITS/NO-SHOWS/APPEALS POLICY**

- Passing grade is 60% or higher.
- Examinees who fail to attend or complete their scheduled exam must provide supporting documentation (i.e. medical note), otherwise they are subject to **No-Show Fee** (removing eligibility for Honour Status).
- Appeals can be made by those who challenge their exam results. Contact IBAO EXAMS (exams@ibao.on.ca) for more information.

#### **TAXES & FEES**

All National Designation programs are tax exempt. Fees are subject to change without prior notice.

***Note: It is the learner's responsibility to become familiar with the Registration & RIBO Accreditation Policy prior to enrollment. Please keep a copy of registration information for your records.***

#### **EMAIL COMPLETED REGISTRATION FORMS (WITH PAYMENT) TO:**

education@ibao.on.ca

# 2026 CAIB NEW EDITION 1.0 REGISTRATION FORM (THIS IS A PDF FILLABLE FORM)

## 1. Applicant Information

Name:	_____	Member ID:	_____
Brokerage (for shipping):	_____		
Address:	_____		
City:	_____	Province:	_____
	_____	Postal Code:	_____
Email:	_____	Phone:	_____

## 2. Select Program

<b>Select CAIB New Edition 1.0 Volume</b>			
<input type="checkbox"/> CAIB 1	<input type="checkbox"/> CAIB 2	<input type="checkbox"/> CAIB 3	<input type="checkbox"/> CAIB 4
<b>Select CAIB New Edition 1.0 Semester</b>			
<input type="checkbox"/> Winter Semester	<input type="checkbox"/> Summer Semester	<input type="checkbox"/> Fall Semester	
<b>Select CAIB New Edition 1.0 Program</b>			
<input type="checkbox"/> <b>Self-Study</b> - \$680 (Member) / \$945 (Non-Member)			
<input type="checkbox"/> <b>Weekly Webinars</b> - \$760 / \$1005			
<input type="checkbox"/> <b>Immersion (in-person)</b> - \$1055 / \$1400	Date: _____		
<input type="checkbox"/> <b>Immersion (virtual)</b> - \$1055 / \$1400	Date: _____		
<b>Exam Only Options</b>			
<input type="checkbox"/> <b>Resit Exam</b> - \$190 / \$230	<input type="checkbox"/> <b>Transfer Exam</b> - \$75 / \$100	Date: _____	

## 4. Payment Options

We do not accept Visa Debit.

Fee Enclosed: \$ _____	
<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
Card #: _____	Card Expiry: _____
Cardholder: _____	

## 5. Applicant Declaration

I \_\_\_\_\_ confirm that the above information is correct. I agree to participate in the above course and abide by IBAO education's Registration & RIBO Accreditation Policy. I understand that fees are subject to change without notice.

Date: \_\_\_\_\_

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